



City of West University Place

A Neighborhood City

CITY COUNCIL

Susan Sample, Mayor
Bob Kelly, Mayor Pro Tem
Burt Ballanfant, Councilmember
Brennan Reilly, Councilmember
Mardi Turner, Councilmember

STAFF

M. Christopher Peifer, City Manager
Alan Petrov, City Attorney
Thelma Gilliam, City Secretary

City Council Meeting Agenda

Notice is hereby given of a regular meeting of the City Council of West University Place to be held on **Monday, April 24, 2017** beginning at **6:30 p.m.** in the **Municipal Building** located at 3800 University Boulevard, West University Place, Texas, for the purpose of considering the following agenda items.

Note: All agenda items are subject to action. The City Council reserves the right to meet in a closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

CALL SPECIAL MEETING TO ORDER

Agenda items are as follows:

Call to Order
Pledge of Allegiance
Matters related to the notice of this meeting

1. Public Comments

This is an opportunity for citizens to speak to Council relating to agenda and non-agenda items. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer his/her comments until such time the item is discussed. Speakers are advised that comments cannot be received on matters which are the subject of a public hearing once the hearing has been closed. Public comments must be kept relevant to the subject before the Council. The presiding officer shall rule on the relevance of comments. Persons making irrelevant, personal, impertinent, or slanderous remarks may be barred by the presiding officer from further comment before the Council during the meeting. Speakers are required to register in advance and must limit their presentations to three minutes each.

2. Water Safety Month

Matters related to proclaiming May 2017 "Water Safety Month" in West University Place. *Recommended Action: Proclaim May 2017 as Water Safety Month in West University Place.* **Ms. Brittany Bakes, Recreation Manager** [see Proclamation]

3. Joint Public Hearing on the City's Comprehensive Plan

Matters related to a joint public hearing with the Zoning and Planning Commission to hear comments regarding the City's Comprehensive Plan. *Recommended Action: Hold Public Hearing.* **Mr. Dave Beach, Public Works Director** [see Agenda Memo 3]

4. Houston Coalition of Cities Resolution

Matters related to adoption of a resolution in support of the Houston Coalition of Cities' efforts pertaining to CenterPoint Energy's application for approval of a Distribution Cost Recovery Factor (DRF) with the Public Utility Commission. *Recommended Action: Approve resolution.* **Mr. M. Chris Peifer, City Manager** [see Agenda Memo 4]

5. Weslayan Street Storm Sewer Repairs

Matters related to authorizing the City Manager to enter into a contract with Uretek in an amount not to exceed \$90,000.00 to complete the Weslayan Street storm sewer and road repairs. *Recommended Action: Authorize the City Manager to execute a contract with Uretek in an amount not to exceed \$90,000.00.* **Mr. Dave Beach, Public Works Director** [see Agenda Memo 5]

6. Future Agenda Items

Matters related to future agenda items. *Recommended Action: Discuss and take any desired action.* **City Council** [see Future Agenda Items List]

7. Consent Agenda

All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member requests in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

A. City Council Minutes

Approve City Council Minutes of April 10, 2017. *Recommended Action: Approve Minutes.* **Ms. Thelma Gilliam, City Secretary**

8. Council/Manager Reports

A. Recognition of former Parks and Recreation Director: A report will be given on the Parks Board's response regarding recognition of former Parks and Recreation Director Tim O'Connor. **Councilmember Turner**

9. Adjourn

In compliance with the Americans with Disabilities Act, if you plan to attend this public meeting and you have a disability that requires special arrangements, please contact City Secretary Thelma Gilliam at 713.662.5813 at least 24 hours prior to the meeting so that reasonable accommodations can be made to assist in your participation in the meeting. The Council Chambers is wheel chair accessible from the west entrance and specially marked parking spaces are available in the southwest parking area. Special seating will be provided.

I certify that the attached amended notice and agenda of items to be considered by the West University Place City Council on April 24, 2017 was posted on the Municipal Building bulletin board on April 21, 2017 at approximately 4:30 o'clock p.m.

(SEAL)



Thelma A. Gilliam, TRMC, City Secretary

AGENDA MEMO
BUSINESS OF THE CITY COUNCIL
CITY OF WEST UNIVERSITY PLACE, TEXAS

AGENDA OF:	April 24, 2017	AGENDA ITEM:
DATE SUBMITTED:	April 24, 2017	DEPARTMENT: Parks and Recreation
PREPARED BY:	Susan White & Brittany Bakes	PRESENTER: Brittany Bakes, Recreation Manager
SUBJECT: WUP City Council Proclamation – May 2017 Water Safety Month		
ATTACHMENTS: Proclamation		
EXPENDITURE REQUIRED:		N/A
AMOUNT BUDGETED:		N/A
ACCOUNT NO.:		N/A
ADDITIONAL APPROPRIATION REQUIRED:		N/A
ACCOUNT NO.:		N/A

EXECUTIVE SUMMARY

The City of West University Place recognizes the importance of swimming and aquatic-related activities in promoting good physical condition and mental health and enhancing the quality of life for all people. The City of West University Place further recognizes the importance of abiding by water safety standards set forth by nationally recognized best practices and the obligation the city has continue its efforts in protecting our aquatic facility patrons and educating the public on pool safety issues.

RECOMMENDATION

Staff requests that City Council formally proclaim May 2017 as Water Safety Month in West University Place.

City of West University Place Proclamation



May 2017

WHEREAS, residents of the City of West University Place recognize the importance of swimming and aquatic-related activities in promoting good physical condition and mental health and enhancing the quality of life for all individuals; and

WHEREAS, the residents of the City of West University Place understand the essential role that educating residents about water safety is essential to preventing drowning and recreational water-related injuries; and

WHEREAS, the residents of the City of West University Place recognize the importance of abiding by water safety rules established by nationally recognized organizations; and

WHEREAS, we recognize the contributions made by the recreation water industry, as exemplified by the Association of Pool & Spa Professionals, the National Recreation & Parks Association, the World Waterpark Association, the Texas Public Pool Council and the National Water Safety Month Coalition, in developing safe swimming facilities, aquatic programs, home pools and spas, and related events which provide healthy places to recreate, learn and grow, build self-esteem, confidence, and sense of pride which contributes to the quality of life in our community; and

WHEREAS, the residents of the City of West University Place recognize the ongoing efforts and commitments to educate the public on pool and spa safety matters and initiatives by the pool, spa, waterpark, recreation and parks industries; and

WHEREAS, the residents of the City of West University Place recognize the importance of communicating Water Safety rules and programs to families and individuals of all ages, whether owners of private pools, users of public swimming facilities, or visitors to waterparks;

NOW, THEREFORE, I, Susan Sample, Mayor of the City of West University Place do hereby recognize May, 2017, as

WATER SAFETY MONTH

throughout the City of West University Place and urge all residents to support and endorse this observance by advocating for water safety and education of friends, family, and neighbors.

Susan Sample, Mayor
City of West University Place

AGENDA MEMO
BUSINESS OF THE CITY COUNCIL
CITY OF WEST UNIVERSITY PLACE, TEXAS

AGENDA OF:	April 24, 2017	AGENDA ITEM:	3
DATE SUBMITTED:	April 11, 2017	DEPARTMENT:	Public Works
PREPARED BY:	D. Scarcella, City Planner	PRESENTER:	G. Mitchell, Kendig Keast; D. Beach, Public Works Director R. Wilson, ZPC Chair
SUBJECT:	Joint Public Hearing to Consider a Proposal to Amend the Comprehensive Plan.		
ATTACHMENTS:	Ordinance No. 2031		
EXPENDITURE REQUIRED:	N/A		
AMOUNT BUDGETED:	N/A		
ACCOUNT NO.:	N/A		
ADDITIONAL APPROPRIATION REQUIRED:	N/A		
ACCOUNT NO.:	N/A		

EXECUTIVE SUMMARY

The City Council's requested the Zoning & Planning Commission (ZPC) to review and update the City's Comprehensive Plan (Comp Plan) which last updated in 2000. The ZPC in conjunction with the City's consultant Kendig Keast Collaborative have been working on the update since the fall of 2016.

The Comp Plan is the official document adopted by the City Council to serve as a policy guide for decisions related to the physical development within the City. The Comp Plan dictates public policy in terms of transportation, utilities, land use, recreation and housing and requires periodic updates to remain relevant in meeting the needs of the community.

In September and October, the ZPC and Kendig Keast Collaborative held a series of small group sessions and town hall meetings to solicit input and feedback from residents. Approximately 30 residents participated in these events and the City also received 110 responses to a survey posted online.

The ZPC has been working diligently since that time to complete the update to the Comp Plan and approved the preliminary recommendation to City Council on March 9. The ZPC requested the City Council to hold a joint public hearing on April 24, 2017 and the ZPC will meet directly after the joint public hearing to consider any information received during the joint public hearing.

RECOMMENDATION

The Zoning and Planning Commission and staff recommend that City Council hold the joint public hearing to obtain any additional information from members of the public.

**City of West University Place
Harris County, Texas**

Ordinance No. 2031

AN ORDINANCE CALLING A JOINT PUBLIC HEARING ON A PROPOSAL TO AMEND THE COMPREHENSIVE PLAN OF THE CITY OF WEST UNIVERSITY PLACE, TEXAS; PRESCRIBING PROCEDURES AND NOTICES; CONTAINING FINDINGS AND OTHER PROVISIONS RELATING TO THE SUBJECT; AND DECLARING AN EMERGENCY.

WHEREAS, the Zoning and Planning Commission ("Z&PC") of the City of West University Place, Texas ("City") has submitted a report on a proposal to amend the Comprehensive Plan of the City; and

WHEREAS, the City Council desires to call a joint public hearing on such proposal;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WEST UNIVERSITY PLACE:

Section 1. The City Council hereby calls a joint public hearing before the City Council and Z&PC on the proposal described in Exhibit A. Unless rescheduled, the hearing shall be held in the Council Chamber of the Municipal Building, 3800 University Boulevard, West University Place, Texas 77005 during the City Council meeting set to begin at 6:30 p.m. on April 24, 2017. The hearing may be recessed and continued from time to time. The City Manager may reschedule either date and time, or both, to accommodate other pending matters, but the rescheduled date(s) and time(s) may not be later than 30 days past the date set by this ordinance.

Section 2. The purpose for the hearing is to provide an opportunity for parties in interest and citizens to be heard in relation to the proposal described in Exhibit A. All ordinances and parts of ordinances in conflict with this Ordinance are repealed to the extent of the conflict only.

Section 3. The procedures for adoption of the proposal shall be as follows: (1) notice as required by this ordinance, (2) hearing as called by this ordinance, (3) report by the Z&PC, and (4) vote by the City Council on the question of adoption. The procedures for enforcing the proposal shall be as set out in the existing Zoning Ordinance. The proposal described in Exhibit A is hereby submitted and re-submitted to the Z&PC for its consideration.

Section 4. The City Secretary shall give notice of such hearing as prescribed by this section. The notice shall be in substantially the form set out in Exhibit B, which is attached and made a part of this ordinance by reference. The notice shall be published in the City's official newspaper (or another newspaper of general circulation in the City) at least once on or before the 16th day preceding the date of the hearing. In addition, the notice shall be mailed to each owner, as indicated by the most recently approved municipal tax roll, of real property within 200 feet of the property on which the change in classification is proposed. The notices may be included within the *City Currents* newsletter or with utility bills or may be separate. The notices shall be deposited in the United States mail before the ninth day preceding the date of the

hearing, properly addressed with postage prepaid. The City Council specifically approves giving combined notice of two or more hearings in a single notice document, as this would save money and also provide better information about the full scope of possible amendments to all interested persons.

Section 5. The City staff is authorized to make all necessary arrangements for the hearing and to assist the Zoning and Planning Commission and the City Council.

Section 6. If any word, phrase, clause, sentence, paragraph, section or other part of this ordinance, or the application thereof to any person or circumstance, shall ever be held to be invalid or unconstitutional by any court of competent jurisdiction, the remainder of this ordinance and the application of such word, phrase, clause, sentence, paragraph, section or other part of this ordinance to any other persons or circumstances shall not be affected thereby. All ordinances and parts of ordinances in conflict herewith are hereby repealed to the extent of the conflict only.

Section 7. The City Council officially finds, determines and declares that sufficient written notice of the date, hour, place and subject of each meeting at which this ordinance was discussed, considered or acted upon was given in the manner required by the Open Meetings Law, Chapter 551, Texas Government Code, as amended, and that such meeting has been open to the public as required by law at all times during such discussion, consideration and action. The City Council ratifies, approves and confirms such notices and the contents and posting thereof.

Section 8. Because the proposal to amend the Zoning Ordinance is vitally important and should be considered at the earliest possible date, a state of emergency is declared requiring that this ordinance be read and adopted finally at this meeting. Accordingly, this ordinance shall be adopted finally on first reading and shall become effective immediately upon adoption and signature.

PASSED, APPROVED, ADOPTED AND SIGNED ON FIRST AND FINAL
READING on April 10, 2017.



Helmuth Hillman
City Secretary

Signed: *Joan R. Apple*

Mayor

Recommended:

[Signature]
City Manager

Approved as to legal form:

[Signature]
City Attorney

Exhibit A

Zoning & Planning Commission

City of West University Place, Texas
3800 University Boulevard
West University Place, Texas 77005

March 9, 2017

Honorable Mayor &
Members of the City Council
City of West University Place
3808 University Boulevard
Houston, Texas 77005

Subject: Report on a proposal to amend the Code of Ordinances, by adopting a proposed Comprehensive Plan.

To the Honorable Mayor
& Members of City Council:

The Zoning & Planning Commission of the City submits this report on the subject proposal for the assistance of the Council as well as other interested persons.

Scope of Proposal. The purpose of this proposal is to amend the City's existing Comprehensive. The recommended amended plan is attached to this report. In general, the intent is to update and augment the existing plan without major changes.

Preliminary Recommendation. Subject to further review following public hearing, the Commission: (i) finds that sufficient evidence exists to warrant further consideration of the changes described herein; and (ii) recommends that the City Council call a joint public hearing to consider the matter. The Commission invites all interested persons to in the joint public hearing.

The Vote. The vote on approval of this report was as follows: Wilson, McEnany, Kuykendall, Cutrer, Tsai, Jensen and Higley voted "aye"; there were 0 "noes."

Respectfully submitted:

ZONING AND PLANNING COMMISSION OF THE
CITY OF WEST UNIVERSITY PLACE, TEXAS

By:
Presiding Officer for the Commission

APPENDIX D - COMPREHENSIVE PLAN

As adopted by City of West University Place Ordinance No. 1644, passed on second and final reading [Month Day, Year] ~~May 8, 2000 (no amendments through June 1, 2003) (no amendments through November 2005)~~

Article I. - PURPOSE

Section 1.01. - Introduction.

The Comprehensive Plan, hereafter referred to as the "Plan," is designed to promote ~~established for~~ the general health, safety, and public welfare of the residents ~~citizens~~ of West University Place. Its purpose is to guide the long-range ~~promote orderly~~ development of the City and good government, ~~while encouraging responsible commerce in the City.~~ The Plan is a policy document to be used as a framework for implementing community goals and objectives and a guide for decisions involving capital improvements, zoning and subdivision matters, neighborhood safety, community appearance, regulatory issues and other matters of similar importance. Unless otherwise specified by the City Charter, the relationship between this Plan and the City's various development regulations is defined by separate ordinance. That ordinance, which is codified in Chapter 1 of the City's Code of Ordinances, also provides standards for determining the consistency required between this Plan and development regulations and establishes procedures for adopting and amending a comprehensive plan.

Section 1.02. - Mission Statement.

Inasmuch as the City is almost completely developed and most of its land area is devoted to single-family residential uses, the Plan's goal is to maintain and encourage the traditional single-family residential character of West University Place as a friendly, safe, economically stable, and attractive community. It is also intended to minimize any adverse effects of non-residential development and uses. Maintaining a "small-town feel" and strong sense of neighborhood and community are fundamental priorities, as is preserving the mature tree canopy that is a signature element of the community's character and image. Crime prevention and residential security should remain a prime focus of municipal government. To the extent it can, the City should also safeguard the community against external factors that can affect residents' quality of life, such as intensive development and redevelopment in adjacent jurisdictions, major street and infrastructure projects by other public agencies, and lingering blight removal and revitalization needs in the vicinity of West University Place.

Article II. - HISTORICAL

West University was created from an area of swamp land west of Rice University off Old Spanish Trail. In 1912, the governor of Tennessee, Ben Hooper, bought 750 acres for a community of country homes outside the City of Houston. The area was advertised as an exclusive neighborhood, but it was not initially popular. Most of the first residents ~~citizens~~ were families who moved to Houston so the men could work at Rice University as professors. Many publications advertised West University Place as an attractive cozy neighborhood. Development began in the early 1920's. The area was described by many as a virtual treeless prairie. In the Second Addition of West University Place, the builder tried to make the area seem more prestigious by naming the streets after colleges and universities. Many of the original homes were two-story structures, small cottages, and bungalows. A rural-like atmosphere derived from numerous fruit, flower and vegetable gardens. West University Place was incorporated in 1924 with approximately 40 families. Incorporation brought higher taxes, a city hall, fire station, street improvements with curbs and gutters, and organized police and fire protection. As a Home Rule Charter city, the municipality has a Council-Manager form of government. ~~Five homes built prior to 1920 and 165 homes built between 1920 and 1929 remained in 1999.~~ Since the 1980's, West University Place has experienced significant private urban development. Many of the original bungalows and cottages have been replaced with large two-story custom-built homes. According to City data, approximately 20 percent of current homes have been built since 2000 and approximately 20 percent are old stock housing the U.S. Census Bureau, nearly two-thirds of current homes in 2015 had been built since 1980. Nearly the entire balance

of the housing stock was from before 1950, with only a small percentage of homes remaining from the 1960's and 1970's.

Article III. - DEMOGRAPHICS

Section 3.01. - Population Trends.

- (a) The population of West University Place was greatest in the 1950's when the count peaked a bit over 17,000. A low of 12,010 was reached in the 1980's. The last census count in 2010 showed 14,787 residents and 5,548 housing units. In 1999, the population was estimated to be 13,200 living in 5,600 homes. Since the year 2000 is a federal census year, there should be an accurate count of all citizens, pre-school children, teenagers, adults, and senior citizens.

Demographic Indicators for West University Place (2000-2015)

Year	Population	Median Age	Age 19 or Less	Age 65 or More
2015 (estimated)	15,400	42.4	30.9%	11.0%
2000	14,211	39.3	31.2%	7.6%

SOURCE: U.S. Census Bureau, Texas State Data Center, Houston-Galveston Area Council.

- (b) This Plan recognizesassumes that, as a largely built-out community, West University Place will not show any significant gains in population or housing units in the years ahead. In fact, there could be fewer single-family homes in the future if more buyers choose to purchase and consolidate adjacent lots for additional space and yard area. Census 2010 reported 5,548 housing units in the city, and as of October 2016, the City showed approximately 5,500 active residential water accounts. As part of its regional growth forecast through 2040, the Houston-Galveston Area Council (H-GAC), the regional planning agency for the Houston metropolitan area, projects that West University Place will have 15,588 residents in 2020, relative to a 2015 estimate of 15,400 residents as indicated in the Existing City Report for this Plan. For the later decades, H-GAC projects that West University Place will just surpass the 16,000 mark in 2030 (16,012), as part of the ongoing growth trajectory of the entire Houston area, but will then fall back to nearly 15,000 by 2040 (15,034). If the housing quantity in the city varies little, as expected, then a key indicator to watch will be persons per household to account for the relatively minor fluctuations in total population. Related factors behind such variations can include ebbs and flows in the rate of family formation, family sizes, turnover in two-person senior households and one-person widower households over time, and the extent of young adults and/or seniors living for a time with other family.

Article IV. - LAND USE

Section 4.01. - Single Family Residential.

- (a) The architectural character and enduring charm of West University Place is manifest principally in itsAs the community's first generation single-family detached garage residences become a smaller share of the housing stock, -The City should encourage the preservation, maintenance and, where possible, the enhancement of the original housing stocksuch homes through targeted ordinance provisions that provide reasonable relief from typical zoning standards without compromising protection of adjacent residential properties.
- (b) The City should continuously monitor the density, placement, quality and nature of any new residences, replacement residences and additions to insure consistency and compatibility to existing

development. ~~and to~~ The City should preserve existing mature trees and pervious land surfaces on lots as prescribed by the City's development regulations.

- (c) Single-family residential districts must be protected from commercial and non-single family uses. Buffering, ~~and~~ visual screening ~~and noise control~~ should be required between residential districts and both non single-family residential and commercial land use.
- (d) Ingress and egress to higher intensity land uses should be designed so that non-local traffic will be discouraged from passing directly through single-family residential districts.
- (e) No areas zoned and developed as ~~for~~ single-family residential development should be rezoned for any other use or type of redevelopment.

Section 4.02. - Non Single-Family Residential.

- (a) Non single-family residential development, in the form of medium to higher density cluster development, may only be permitted on the periphery of the City or in areas properly zoned.
- (b) The general orientation of non single-family residential land use should recognize the sensitive relationship to its abutting residential district.
- (c) All uses adjacent to single-family residential districts must be properly buffered, screened and regulated as to parking, height and density.

Section 4.03. - Parks and Open Space.

The City parks and recreation areas generally contribute ~~generally~~ greatly to the health, safety, property values and well-being of the ~~residents~~ citizens. The City should ~~continue to develop and~~ adhere to ~~its then current most recently adopted Parks and Open Space Master Plan, as last updated in 2015, along with an ongoing master park and~~ maintenance plan that serves the needs of the ~~residents~~ citizens. The City should evaluate future opportunities to acquire additional land within the city limits as it becomes available, ~~especially in areas east of Town Center. Among the priority considerations for the Traffic portion of this Plan should be safety enhancements for children and adults who must cross major streets to go to and from City parks.~~

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Section 4.04. - Zoning Ordinance.

- (a) The City's zoning ordinance shall serve as the regulatory resource for the development of all land use and other general physical development considerations. By careful and consistent application of the zoning ordinance, the City ~~shall seek~~ should be able to preserve and enhance property values ~~while preserving~~ and the traditional single-family residential character of the community and quality of life for its residents.
- (b) The existing zoning ordinance should be ~~periodically~~ frequently reviewed and amended as necessary, ~~to ensure it remains effective in addressing contemporary development trends and land use compatibility issues in the community strive for , as well as to ensure easy understanding. The zoning ordinance is document should reflect best efforts to meet the expectations of the citizens, recognizing that expectations and opinions vary among residents and from issue to issue and continue to better serve the community in the future.~~
- (c) Zoning ordinances shall be complementary to the building code standards.
- (d) Unless otherwise specified in the City Charter, the relationship between this Plan and the City's various development regulations, including the zoning ordinance, is defined by separate ordinance. See Section 1.01, above.

Article V. - PERIPHERAL DEVELOPMENT

Section 5.01. - General.

- (a) ~~The peripheral area of the City, constituting lots facing on major thoroughfares, presents the greatest challenge to the City along with development and compatibility issues in the core of the City at Town Center. The development of its periphery should have a quality equal to or better than its interior.~~ The City should encourage the maintenance and upgrading of existing structures and ensure high quality, compatible development and redevelopment in ~~these peripheral areas of the City as elaborated in item (b), below~~. The periphery of the City not located on major thoroughfares (as well as Bissonnet Ave. within the City) is zoned for single-family use and should remain as such.
- (b) The peripheral area zoned for non single-family, commercial use should not be expanded. Commercial uses which are compatible with close proximity to single-family residential neighborhoods and are appropriately buffered, screened and regulated as to parking, height, ~~and~~ density and noise control may be allowed. Signs and lighting should be restricted to prevent visual pollution. Zoning procedures, such as planned development districts, should be considered as a tool to encourage redevelopment. Factors relevant to a peripheral property should include: major thoroughfare traffic characteristics, historic use, adjacent residential properties, size, ingress and egress, ~~and~~ the nature of the existing development on the major thoroughfare, and all other factors that might negatively impact single-family residential uses.
- (c) The City should ~~make capital improvements to peripheral areas and consider ways innovative techniques~~ to encourage and support their redevelopment of peripheral areas given concerns expressed by residents about adverse effects to the community from having aging and substandard commercial buildings around the edges of the city. It should also coordinate with the Cities of Houston and Southside Place regarding the major thoroughfares within those jurisdictions. ~~Lots zoned for townhouses on Kirby Drive between University Boulevard and Plumb Street should have the attention of the City.~~

Section 5.02. - Signs.

- (a) The City's boundaries should continue to be clearly identified with distinctive street signs and potential installation of monument signs or other markers, within public rights-of-way, at community entry points to visually distinguish the City of West University Place from the cities of Houston, Bellaire, and Southside Place.
- (b) All signs should be strictly regulated to prevent visual pollution.

Article VI. - TRAFFIC

Section 6.01. - General.

West University Place experiences local traffic, congestion and personal safety issues that stem, in part, from its position as an enclave City amid the increasingly populous and intensively developed central area of Houston. The City should continue to encourage the separation of pedestrian and vehicular traffic in the existing roadway system ~~and utilize available methods and technologies for making street crossing locations more visible to motorists, and continue public education efforts on safe walking and biking practices.~~ Since new roadways are unlikely, the City should ~~utilize~~ encourage a citizen-directed traffic task force to monitor, assess and make recommendations relating to traffic flow including pedestrian, bicycle and related safety issues, especially in Town Center around West University Elementary, as well as other key streets and intersections across the community.

Section 6.02. - Maintenance.

Street and road maintenance and repair should have constant high priority. Repairs should be done efficiently, with a minimum of discomfort and inconvenience to residents, and coordinated with management of infrastructure projects.

~~Section 6.03. - Parking.~~

~~Street storage of vehicles and street parking should be discouraged where possible to prevent impeding the easy flow of traffic, especially to ensure clear passage for emergency vehicles.~~

~~Section 6.04. - Enforcement.~~

~~The City should promote a high level of enforcement of traffic laws for the safety of all citizens.~~

Article VII. - PUBLIC UTILITIES & FACILITIES

Section 7.01. - General.

~~The current City public services dedicated to water, sewer, drainage and street pavement are in the process of being replaced. The City is encouraged to complete the infrastructure improvements in progress and develop a repair and maintenance program to insure the maximal uninterrupted delivery of utilities at peak efficiency to all residents. As an enclave City, West University Place has only partial control of its storm water management, which ultimately depends on the downstream capacity of drainage channels and receiving waters managed by other public agencies. Within the city limits, the City should closely monitor drainage matters to encourage the efficient evacuation of storm water so as not to affect neighboring lots. No new development should be allowed within the City unless the required public utilities needed to support such proposed development are in place. The City is encouraged to explore innovative ways to conceal, as in the case of personal wireless service facilities, and relocate utilities underground where feasible so as to minimize impact upon City streetscape and public ways. In all aspects of its capital projects and maintenance programs, the City should consider apply "green infrastructure" design methods and Low Impact Development practices where appropriate and cost effective.~~

Section 7.02. - Lighting.

~~The City completed the Streetlight Project in 2009 which installed approximately 2,000 streetlights throughout the City with a focus on providing safer vehicular and pedestrian movement. Maintenance of this investment and possible enhancements to the lighting remains a focus going forward. The City should evaluate the existing street lighting plan and take steps to implement appropriate additional lighting. Focus should be on safety, security, and safer vehicular and pedestrian movement.~~

Section 7.03. - Sidewalks.

~~The City completed the Sidewalk Master Plan which installed sidewalks throughout the community to create a more pedestrian-friendly environment. Maintenance of this investment remains the focus going forward. The City should encourage an organized plan to insure that sidewalks are available in all parts of the City for the safety of its citizens. Such plan should be tailored in a way to be neighborhood specific and with tree preservation as a major concern.~~

~~(b) Following the City's major investments in comprehensive street reconstruction in recent decades, the focus going forward should be on sidewalk maintenance and repair while also addressing areas still lacking any or adequate sidewalks. Because the majority of older sidewalks will be replaced within the next fifteen years due to redevelopment, a major replacement program would not be required if an adequate repair program is instigated. Hence, the City should establish a priority for 1) construction of new sidewalks where there are none and 2) repair of existing sidewalks.~~

Section 7.04. - Facilities

~~The City should continue to utilize and maintain its municipal land and facilities in accordance with its then currentmost recently adopteda Facilities Master Plan, as last updated in 2016, to ensure efficient operations and flexibility for future adjustments or expansion.~~

Article VIII. - TOWN CENTER

Section 8.01. - General.

Approximately a 25-acre area which includes West University Elementary, the City's administration building and related facilities, West University Baptist Church, Harris County Library Branch, West University Methodist Church and the retail area on Edloe constitute the Town Center. Most interaction between ~~residents~~citizens occurs in this area through municipal functions, educational activities, shopping, religious activities/programs and youth sports. Much of the small town atmosphere so prized by ~~residents~~citizens of the City derives from the interactions in the Town Center. The Town Center is a mixed use area, containing government, education, religious, recreation and retail uses. The Town Center and its existing uses should be preserved and enhanced, especially the valued green space and athletic fields around West University Elementary given their importance to community interaction and Town Center aesthetics. Expansion should be allowed only where appropriate so as to preserve a positive impact on the residential area, based upon an individual consideration of the particular expansion. At the time this Plan was updated in 2016, options for potential renovation and enhancement of the Harris County Branch Library were under consideration. While various citizens expressed interest in having a modernized and improved library facility, concerns were also expressed about parking implications and avoiding encroachment on nearby homes. As part of enhancing Town Center as a community focal point, opportunities for more public art installations within Town Center should be pursued as appropriate.

Section 8.02. - Town Center ~~Commercial~~Retail District.

- (a) It is expected that businesses in the Town Center Commercial (TCC) zoning district will continue to provide services to the local market for the foreseeable future. Property owners will be able to continue operation under the Prior Nonconforming Use Exception, subject to compliance with all applicable requirements of the zoning ordinance, or may ~~redevelop in accordance, or redevelop in accordance with the latest zoning regulations. The current zoning regulations restrict where parking and structures may be placed on any building site in the TCC, and establish height, parking, use, light, noise, construction, and materials requirements. These regulations are designed to limit the full future build out to approximately the same area of construction that currently exists.~~ The City should monitor land uses, business operations, and parking patterns in the TCC and periodically evaluate the positive and/or negative impacts of the TCC on residential property values in the City in order to determine whether further amendments to the zoning regulations applicable to the TCC are warranted. The economic viability of the Town Center Retail District on Edloe should be preserved to benefit City residents. The land in this area should be restricted to compatible commercial and other uses and should be consistent with close proximity to single-family residential neighborhoods. These areas must be buffered, screened, and regulated as to parking, height and density so as to minimize any detrimental effects. Renovation, redevelopment and beautification of the area should be encouraged. Techniques to encourage and support redevelopment should be explored. Input from the business owners and operators is needed in developing new regulations.
- (b) The City should make usual and necessary capital improvements to support incremental or complete redevelopment in the TCC~~and upgrade the Town Center Retail District with specific emphasis on sidewalks, bicycle lanes, pedestrian crosswalks, lighting, signs and parking.~~

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Article IX. - LOCAL PUBLIC INSTITUTIONS & PLACES OF WORSHIP

Section 9.01. - General.

Residents of the City support and enjoy many local public institutions and places of worship. Official City policies should recognize their value and ~~many~~ benefits, and help to achieve harmony among all land uses, and seek ways to accommodate Needed upgrades to aging buildings should be encouraged while avoiding residential encroachment and adverse effects on nearby homes.

Section 9.02. - West University Elementary~~Education Facilities~~.

Due to its size and location in the Town Center, and its popularity with residents~~citizens~~ and as a draw for prospective residents, the City should encourage the enhancement of West University Elementary in both its physical facilities and quality of educational experience. The City should exercise all possible efforts to encourage H.I.S.D. to maximize resource allocation to West University Elementary.

Article X. - RECYCLING & ENERGY

As a community that prides itself on aggressive recycling and energy conservation program efforts, the City should continue to encourage and facilitate the systematic collection of renewable materials and maintain and improve its central recycling facilities. The City should establish policies to implement environmental measures.

DRAFT

Exhibit B
NOTICE OF PUBLIC HEARING

The Zoning & Planning Commission and the City Council of the City of West University Place, Texas ("City") will hold a joint public hearing in the Council Chamber of the Municipal Building, 3800 University Boulevard, Houston, Texas 77005 during the City Council meeting set to begin at 6:30 PM on April 24, 2017. The hearing may be recessed and continued from time to time. The purpose for the hearing is to provide an opportunity for parties in interest and citizens to be heard in relation to proposals to amend the City's Code of Ordinances as follows:

Scope of Proposal. The purpose of this proposal is to amend the City's existing Comprehensive Plan. In general, the intent is to update and augment the existing plan without major changes.

Additional details on the proposal as well as the Zoning Ordinance and Code of Ordinances are all available for public inspection in the City Secretary's Office located in the Municipal Building, 3800 University Boulevard, Houston, Texas 77005. The proposed changes to the Zoning Ordinance and Code of Ordinances would apply generally within the City so any person interested in this matter should attend the hearings. The proposals may be adopted only after notice and hearing and would control over anything inconsistent in the current Zoning Ordinance or Code of Ordinances.

Date: April 5, 2017 /s/Thelma Gilliam, City Secretary

AGENDA MEMO
BUSINESS OF THE CITY COUNCIL
CITY OF WEST UNIVERSITY PLACE, TEXAS

AGENDA OF:	April 24, 2016	AGENDA ITEM:	4
DATE SUBMITTED:	April 12, 2016	DEPARTMENT:	City Administration
PREPARED BY:	M. C. Peifer, City Manager	PRESENTER:	M. C. Peifer, City Manager
SUBJECT:	Consider and take action on adoption of a resolution pertaining to the denial of CenterPoint Energy's application to amend its Distribution Cost Recovery Factor (DCRF.)		
ATTACHMENTS:	Resolution		
EXPENDITURE REQUIRED:	N/A		
AMOUNT BUDGETED:	N/A		
ACCOUNT NO.:	N/A		
ADDITIONAL APPROPRIATION REQUIRED:	N/A		
ACCOUNT NO.:	N/A		

EXECUTIVE SUMMARY

CenterPoint Energy (CPE) filed an application to amend its Distribution Cost Recovery Factor (DCRF) the first week of April 2017. The application includes a \$45 MM increase above their current rates within this application. The cities have 60 days to review the application and approve, modify or reject. If we take no action the application is appealed to the Public Utility Commission; however, contrary to a case in a Base Rate Adjustment, the cities do not have the ability to suspend this application. Given the short timeline and the relatively large amount included in the DCRF, the City of Houston has taken the lead in reforming the Houston Coalition of Cities (HCC) to take up this cause. The City of Houston is taking action as a large consumer and therefore provides both expert outsourced legal and technical counsel at no charge to the member cities.

In the event that no action is taken a party may compromise its ability to make further enquiry or its full ability to review and question further issues regarding this application. Due to the expedited nature of this timeline and to further take for advantage of the support and resources of a regional coalition we encourage this effort. Please note that the City Attorney has reviewed and approved the attached resolution.

RECOMMENDATION

Adopt the resolution denying CPE's application to amend its DCRF.

RESOLUTION NO. 2017-XXXX

RESOLUTION OF THE CITY OF WEST UNIVERSITY PLACE, TEXAS, PERTAINING TO THE CENTERPOINT ENERGY HOUSTON ELECTRIC, LLC APPLICATION FOR APPROVAL OF A DISTRIBUTION COST RECOVERY FACTOR PENDING AS DOCKET NO. 47032 AND RELATED PROCEEDINGS.

WHEREAS, on or about April 21, 2017, CenterPoint Energy Houston Electric, LLC ("CenterPoint Houston") filed an Application for Approval of a Distribution Cost Recovery Factor ("DCRF") with the Public Utility Commission of Texas ("Commission ") under Docket No. 47032; and

WHEREAS, Section 36.210 of the Public Utility Regulatory Act authorizes an electric utility company to request periodic adjustment to its rate schedule between full base rate cases due to changes in the utility's invested capital by including a DCRF in its Commission approved rates; and

WHEREAS, CenterPoint Houston is requesting \$89,560,85, inclusive of approximately \$1.7 million and \$1.2 million plus interest in refunds, to be recovered through ratepayers from September 1, 2017 to August 31, 2018 and \$92,508,153 every year thereafter; and

WHEREAS, any DCRF ordered by the Commission in the proceedings could ultimately affect CenterPoint Houston's rates for wholesale electric transmission customers and for end-use retail electric customers in CenterPoint Houston's certificated service territory; and

WHEREAS, certain municipalities have indicated their desire to join with the City of Houston, Texas in a coalition of cities interested in the conduct of the proceedings and to authorize the coalition to intervene on behalf of the participating municipalities therein; and

WHEREAS, the coalition of cities shall be led by the City of Houston, which shall direct the selection of legal counsel and consultants on behalf of the coalition; and

WHEREAS, interested parties must seek party status to comply with the intervention deadline to be set in the proceedings; and

WHEREAS, the City Council finds that the participation of the City of West University Place, Texas ("City") in the coalition of cities will achieve coordinated efforts among similarly situated affected municipalities in order to maximize the efficient use of resources and expertise in reviewing, analyzing, and investigating CenterPoint Houston's DCRF application; and

WHEREAS, City Council has determined that it is in the best interest of the City that the City participates with the coalition of cities in the proceedings; **NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEST UNIVERSITY PLACE, TEXAS:**

Section 1: That the statements and findings recited in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

Section 2. That the City is hereby authorized to join with other municipalities as part of the coalition of cities and to participate to the fullest extent permitted by law in proceedings affecting the rates, operations and services of CenterPoint Houston for customers within the City of West University Place, Texas and in particular regarding the DCRF recovery factor.

Section 3. That the City is hereby authorized to intervene in the proceedings as a member of the coalition.

Section 4. That such outside counsel that the City of Houston may select, shall represent the City in all of the proceedings and are hereby authorized to take all legal and other actions necessary to forward the interests of the City in the proceedings and all matters related to such proceedings, including without limitation any hearings, conferences, negotiations and related Proceedings.

Section 5. That this Resolution shall take effect immediately upon its passage and approval.

PASSED, APPROVED AND ADOPTED on the ____ day of _____, 2017.

(Seal)

Attest: _____
City Secretary

Signed: _____
Mayor

Recommended:

Approved as to legal form:

City Manager

City Attorney

AGENDA MEMO
BUSINESS OF THE CITY COUNCIL
CITY OF WEST UNIVERSITY PLACE, TEXAS

AGENDA OF:	April 24, 2017	AGENDA ITEM:	5
DATE SUBMITTED:	April 20, 2017	DEPARTMENT:	Public Works
PREPARED BY:	P. Walters, Operations Supt.	PRESENTER:	D. Beach Public Works Director
SUBJECT:	Weslayan Street Storm Sewer Repairs		
ATTACHMENTS:	None		
EXPENDITURE REQUIRED:	\$90,000 Not to Exceed		
AMOUNT BUDGETED:	\$0		
ACCOUNT NO.:	N/A		
AMOUNT BUDGETED:	\$0		
ACCOUNT NO.:	N/A		
ADDITIONAL APPROPRIATION REQUIRED:	\$90,000		
ACCOUNT NO.:	325-7000-85002 Transportation Improvement Fund		

EXECUTIVE SUMMARY

Public Works Department staff performed a street inspection after noticing a pothole in the intersection of Weslayan Street and Ruskin Street. During the inspection, staff and the City Engineer determined that 4 joints in a storm sewer box were leaking, which over time allowed the road base material to enter the storm sewer creating a significant void under the roadway and shifting along a 180 foot stretch of roadway.

Staff and the City Engineer determined the following items need to be addressed:

- Pavement Replacement
- Polymer injection to stabilize soil
- Joint Sealing of Storm Sewer Boxes
- Sealing of cracks in pavement

The estimate to complete the work is \$90,000 (not to exceed). This will cover cost associated with sewer inspections, road removal and replacement, deep polymer injection to stabilize the road, engineering fees and cost associated with outside contractors.

SCOPE OF WORK	PRICE
Engineering & Inspection	\$ 5,500
Pavement Removal and replacement	\$ 14,900
Deep Polymer Injecton & Joint Sealing	\$ 56,000
Total Estimated	\$ 76,400
Contingency	\$ 13,600
Total Budget	\$ 90,000

This was an unbudgeted expense and the total project cost exceeds \$50,000 which requires City Council approval.

Additionally, Uretek USA is a contractor who specializes in polymer injection which is used to compact and stabilize road base and the soil around the pipes and their participation with this job will bring their annual cost with the City in excess of \$50,000 which also requires City Council approval. Pricing for Uretek USA is through a City of Houston Interlocal Purchasing Agreement and has been competitively bid in compliance with the State of Texas requirements.

Due to the urgency of the work and City Council schedule, staff is still working on the agreement with Uretek and it is not included at this time. Uretek USA is the preferred vendor the City uses to handle our annual street leveling program because their proprietary system has proven to hold up to vehicular traffic. The agreement will be a not exceed amount and will also include work for the City's annual pavement leveling program. Funding for the City's annual pavement leveling program is funded from the operating Budget.

RECOMMENDATION

Staff recommends that the City Council authorize the City Manager to:

1. Appropriate \$90,000 (not to exceed) from the Transportation Improvement Fund reserves to cover costs associated with the repair work.
2. Execute and agreement with Uretek USA in an amount not to exceed \$100,000.

FUTURE AGENDA ITEMS

Shaded items are on immediate agenda

04/24/17	Proclaiming May 2017 Water Safety Month	Matters related to proclaiming May 2017 "Water Safety Month" in West University Place. <i>Recommended Action: Proclaim May 2017 as Water Safety Month in West University Place. Ms. Brittany Bakes, Recreation Manager</i>
04/24/17	Joint Public Hearing	Matters related to a joint public hearing with the Zoning and Planning Commission to hear comments regarding the City's Comprehensive Plan. <i>Recommended Action: Hold Public Hearing. Mr. Dave Beach, Public Works Director</i>
04/24/17	Coalition of Cities Resolution	Matters related to a Coalition of Cities resolution pertaining to CenterPoint Energy's application for approval of a distribution cost recovery factor with the Public Utility Commission. <i>Recommended Action: Approve resolution. Mr. Chris Peifer, City Manager and Mr. Alan Petrov, City Attorney</i>
04/24/17	Weslayan Street Storm Sewer Repair	Matters related to authorizing the City Manager to enter into a contract with Uretek in an amount not to exceed \$90,000.00 to complete the Weslayan Street storm sewer and road repairs. <i>Recommended Action: Authorize the City Manager to execute a contract with Uretek in an amount not to exceed \$90,000.00. Mr. Dave Beach, Public Works Director</i>
05/08/17	HCFCFCD Presentation	Matters related to a presentation by the Harris County Flood Control District (HCFCFCD) relating to the proposed rehabilitation of Poor Farm Ditch from University Boulevard south to Bellaire Boulevard including a question and answer period. <i>Mr. Alan Black, Director of Engineering Division, HCFCFCD</i>
05/08/17	First Reading of Comprehensive Plan Ordinance	Matters related to the first reading of an ordinance amending the Comprehensive Plan of the City of West University Place. <i>Recommended Action: Approve ordinance on the first of two readings. Mr. Dave Beach, Public Works Director</i>
05/16/17 (Tuesday)	Special Meeting to Canvass Election Results	Matters related to an ordinance canvassing the returns and declaring the results of the General Election held on May 6, 2017. <i>Adopted ordinance on the first and final reading. Ms. Thelma A. Gilliam, City Secretary</i>
05/22/17	Second Reading of Comprehensive Plan Ordinance	Matters related to the second reading of an ordinance amending the Comprehensive Plan of the City of West University Place. <i>Recommended Action: Approve ordinance on the second and final reading. Mr. Dave Beach, Public Works Director</i>
06/01/17	Special Meeting	Matters related to swearing in the newly elected City Council. <i>Judge Emmett</i>
06/12/17	Quarterly Investment Report	Matters related to accepting the City's Quarterly Investment Report. <i>Discuss and take any desired action. Mr. Wally Waits, Treasurer</i>
06/12/17	Mayor Pro Tem	Matters related to the selection of a Mayor Pro Tem.
TBD	CAFR	Matters related to acceptance of the Comprehensive Annual Financial Report. <i>Recommended Action: Accept Comprehensive Annual Financial Report. Ms. Marie Kalka, Finance Director</i>

TBD	Sister City Resolution	Matters related to a resolution authorizing a Sister City relationship with Sesak, Croatia. <i>Recommended Action: Discuss and take any desired action.</i>
TBD	Scout House Lease	Matters related to approving a lease between Houston Independent School District (HISD) and the City of West University Place (City) for the City's use of the Scout House. <i>Recommended Action: Authorize the City Manager to execute the lease agreement between the City and HISD for use of the Scout House. Ms. Susan White, Parks and Recreation Director</i>
TBD	Workshop on Real Estate	Matters related a discussion regarding the City's process to purchase West U properties. <i>Discuss and take any desired action. Councilmember Turner and Councilmember Reilly</i>
TBD	Friends 2017 Projects	Matters related to funding of the Friends of West University Place Parks 2017 projects. Ms. Susan White, Parks and Recreation Director
TBD	Jennie Elizabeth Hughes Park (Approval of Final design)	Matters related to approval of the final design and authorization to proceed with construction of the Jennie Elizabeth Hughes Park. <i>Recommended Action: Approve the final design and authorize proceeding with construction of the Jennie Elizabeth Hughes Park. Ms. Susan White, Parks and Recreation Director</i>
TBD	Pier and Beams	Matters related to the City's Code of Ordinances as it relates to Pier and Beams. <i>Recommended Action: Discuss and take any desired action. Mayor Sample</i>
TBD	WU Rec Center Campus Parking Lot	Matters related to the proposed expansion of the parking lot on the ELPH Pipeline Property / West Side of the campus. <i>Recommended Action: Discuss and take any desired action. Ms. Susan White, Parks and Recreation Director</i>
TBD	Texas Ethics Commission Opinion	Matters related to a Texas Ethics Commission opinion relating to the content of articles written in <i>City Currents</i> . <i>Recommended Action: Discuss and take any desired action. Councilmember Reilly</i>
TBD	Parking Survey	Matters related to a parking survey. <i>Recommended Action: Discuss and take and desired action. Mr. Dave Beach, Public Works Director</i>
TBD	Poor Farm Ditch	Matters related to Poor Farm Ditch. <i>Recommended Action: Discuss and take any desired action. Mayor Sample</i>
TBD	Buffalo Speedway	Matters related to Buffalo Speedway Replacement Project. Mr. Chris Peifer, City Manager

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The City of West University Place

A Neighborhood City

CITY COUNCIL

Susan Sample, Mayor
Bob Kelly, Mayor Pro Tem
Burt Ballanfant, Councilmember
Brennan Reilly, Councilmember
Mardi Turner, Councilmember

STAFF

M. Chris Peifer, City Manager
Alan Petrov, City Attorney
Thelma Gilliam, City Secretary

DRAFT

CITY COUNCIL MEETING ACTION MINUTES

The City Council of the City of West University Place, Texas, met in special and regular session on **Monday, April 10, 2017**, in the Municipal Building, 3800 University, West University Place, Texas beginning at **6:00 p.m.**

SPECIAL MEETING

Call Meeting to Order. Mayor Sample called the special meeting to order at approximately 6:30 p.m. in the Council Chambers. Council and Staff in attendance were: Mayor Pro Tem Kelly, Councilmembers Ballanfant, Reilly and Turner, City Manager Peifer, City Secretary Gilliam, City Attorney Petrov, and Parks and Recreation Director White.

Agenda items were as follows:

1. Executive Session

Notice was given that City Council would convene in executive session in accordance with Sections 551.071 and 551.072 of Chapter 551 of the Texas Government Code:

Mayor Pro Tem Kelly moved to recess the special meeting and go into Executive Session. Councilmember Ballanfant seconded the motion. **MOTION PASSED.**

Ayes: Sample, Kelly, Ballanfant, Reilly, Turner
Noes: None
Absent: None

2. Close Executive Session and Reconvene Special Meeting

Matters related to any desired action resulting from discussions held in closed executive session.
Recommended Action: Discuss and take any desired action.

Councilmember Ballanfant moved to close the executive session and reconvene the special meeting at approximately 6:20 p.m. Mayor Pro Tem Kelly seconded the motion. **MOTION PASSED.**

Ayes: Sample, Kelly, Ballanfant, Reilly, Turner
Noes: None
Absent: None

Councilmember Ballanfant moved to close the special meeting at 6:21 p.m. Councilmember Turner seconded the motion. **MOTION PASSED.**

Ayes: Sample, Kelly, Ballanfant, Reilly, Turner
Noes: None
Absent: None

REGULAR MEETING

Call Meeting to Order. Mayor Sample called the regular meeting to order at approximately 6:30 p.m. in the Council Chambers. Council and Staff in attendance were: Mayor Pro Tem Kelly, Councilmembers Ballanfant, Reilly and Turner, City Manager Peifer, City Secretary Gilliam, City Attorney Petrov, Public Works Director Beach, Parks and Recreation Director White, Finance Director Kalka, and Treasurer Waits.

Chair of the Friends of West U Parks Fund, Inc., Mark Prescott, was also present.

Boy Scout Abhi Gogineni, Troop 211, led the Pledge.

City Secretary Gilliam confirmed that the notice of the meeting was posted in accordance with law.

Agenda items were as follows:

3. Public Comments

This was an opportunity for citizens to speak to Council relating to agenda and non-agenda items.

4. Calling for a Joint Public Hearing on the Comprehensive Plan

Matters related to an ordinance calling for a joint public hearing with the Zoning and Planning Commission to hear comments related to amending the City's existing Comprehensive Plan. *Recommended Action: Approve ordinance calling for a joint public hearing with the Zoning and Planning Commission to be held on April 24, 2017.*

Councilmember Reilly moved to approve an ordinance calling for the Joint Public Hearing on first and final reading. Councilmember Turner seconded the motion. **MOTION PASSED.**

Ayes: Sample, Kelly, Ballanfant, Reilly, Turner

Noes: None

Absent: None

5. Liberty Hill Park

Matters related to an update on the enhancements of Liberty Hill Park. *Recommended Action: Receive update.*

Parks and Recreation Director White provided an update on the enhancements. No action was taken.

6. Future Agenda Items

Matters related to future agenda items. *Recommended Action: Discuss and take any desired action. City Council*

No new items were added.

7. Consent Agenda

All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member requests in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

A. City Council Minutes

Approve City Council Minutes of March 27, 2017. *Recommended Action: Approve Minutes.*

B. On-Call Debris Monitoring Services

Matters related to a contract for On-Call Debris Monitoring Services. *Recommended Action: Approve contract for On-Call Debris Monitoring.*

C. Revised Broker/Dealer List

Matters related to expanding the City's broker/dealer list. *Recommended Action: Approve resolution expanding the City's broker/dealer list.*

D. Texas Local Government Investment Pool (TexPool) Representatives

Matters related to a resolution amending the City's authorized representatives at TexPool and authorizing such representatives to conduct transactions for the investment of City funds. *Recommended Action: Approve resolution amending the City's authorized representatives to TexPool.*

Councilmember Reilly requested that 7A be removed for discussion and Mayor Pro Tem Kelly requested that Item 7B be removed for discussion.

Councilmember Turner moved to approved items C and D as presented. Councilmember Reilly seconded the motion. **MOTION PASSED.**

Ayes: Sample, Kelly, Ballanfant, Reilly, Turner
Noes: None
Absent: None

After discussion, Councilmember Turner moved to approve the City Council Minutes as originally presented. Councilmember Reilly seconded the motion. **MOTION PASSED.**

Ayes: Sample, Kelly, Ballanfant, Reilly, Turner
Noes: None
Absent: None

After discussion, Mayor Pro Tem Kelly moved to approve entering into a contract for on-call debris monitoring services. Councilmember Ballanfant seconded the motion. **MOTION PASSED.**

Ayes: Sample, Kelly, Ballanfant, Reilly, Turner
Noes: None
Absent: None

8. Adjourn

Councilmember Reilly moved to adjourn the regular meeting at approximately 6:50 p.m. Councilmember Ballanfant seconded the motion. **MOTION PASSED.**

Ayes: Sample, Kelly, Ballanfant, Reilly, Turner
Noes: None
Absent: None

Prepared by: Thelma A. Gilliam, TRMC, City Secretary